

# CHANGE READINESS ASSESSMENT

ACCELERATING BUSINESS VALUE BY DRIVING  
THE PEOPLE SIDE OF CHANGE



The Change Readiness Assessment Offer introduces change management to an organization by determining its readiness for change activities. This one-week engagement begins by assessing a portfolio of projects

from a people-side perspective. One project is prioritized from this list, and a change scorecard is created for it. This assessment establishes a baseline and outcome targets for the change and a list of activities to close the gap.

## ◆ OUTCOMES ◆

### 01 BASELINE VIEW

Know how well the project is set up for success, and the likely level of investment required to meet your business objectives.

### 02 GAP ANALYSIS

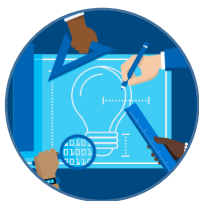
Receive an analysis including any potential risks and challenges associated with the current maturity levels and desired future state.

### 03 WAY FORWARD

Identify a prioritized roadmap that most effectively navigates your employees through the changes.

## ◆ CAPABILITIES ◆

The formula for a successful digital transformation includes addressing people, process and technology. Microsoft Adoption Services address the people side of change.



### OUR EXPERTISE

With deep expertise in our products and services, we are uniquely positioned to facilitate behavior change.



### PROVEN METHODOLOGIES

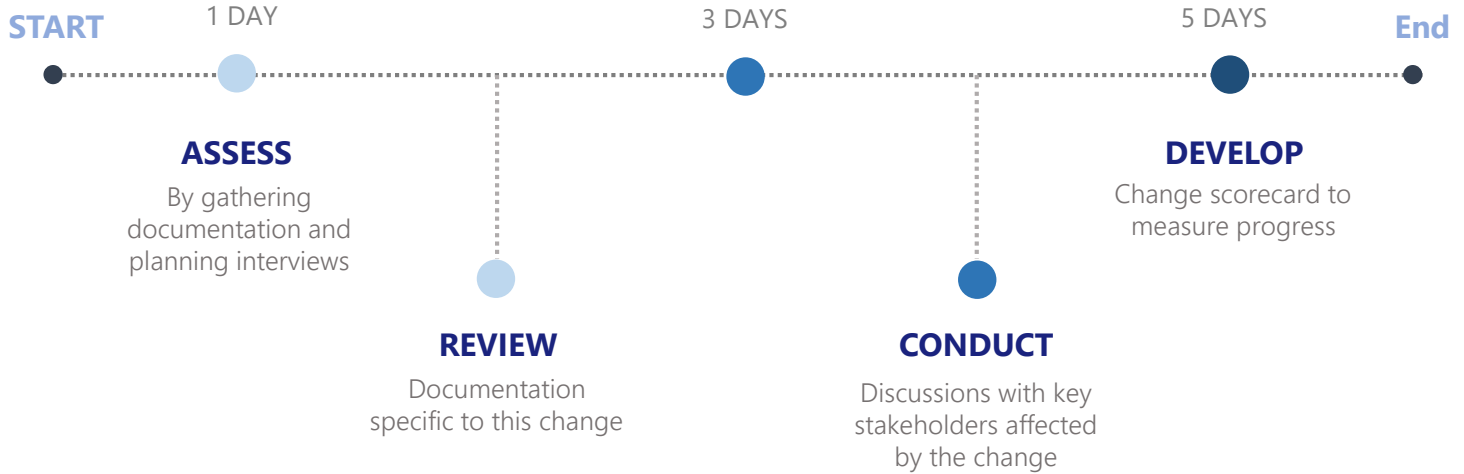
Microsoft uses a proven behavior change methodology, a rich set of information-based analytics, and innovative tools.



### OPTIMAL OUTCOMES

Microsoft Adoption Services aim to get you where you want to go faster regardless of where you are on the digital journey.

Duration: 1 week



## CUSTOMER EVIDENCE

*The Microsoft Services Adoption and Change Management team ensured that our employees are leveraging the solution and we, as a company, achieve the best business outcomes.*

SEBASTIAN MAHLER, THE LINDE GROUP

## ADDITIONAL DETAILS

The Sponsor or Program Manager for your project can define the audiences that will interact with the Microsoft Adoption Coach as part of the engagement. Recommended participants are the team that will lead adoption and change management within your organization:

Recommended participants include:

- Change Managers
- PMO Leads
- Communications/Training Leads
- Business Leaders
- HR Manager
- Subject Matter Experts
- IT Leaders

**NEXT STEPS:** If you are interested in a Change Readiness Assessment for your organization, contact your Microsoft Account Representative.